

## **St. Lawrence University Financial Aid FERPA Consent to Release Form**

The Federal Family Educational Rights and Privacy Act of 1974 (FERPA) is a federal law to protect the privacy of a student's educational records. Schools receiving funds under an applicable program of the U.S. Department of Education must comply with FERPA. FERPA generally prohibits schools from releasing education records or certain information contained in such records, such as your grades, financial aid awards, and other student record information, to third parties. This restriction applies but is not limited to your parents and/or stepparents, your siblings, your spouse, or a sponsor.

### **Part1: Initial next to each statement to indicate that you have read and understand the statement.**

\_\_\_ I understand that any and all personally identifiable information concerning my student financial aid records is protected under FERPA, and I may waive that protection and give access of my student financial aid information to individuals of my choice.

\_\_\_ I understand that St. Lawrence University assumes no liability as a result of honoring my instructions that information contained in my financial aid record associated with me and not my parent, adoptive parent, legal guardian, etc., be released to my third-party designee.

\_\_\_ I understand that this authorization will be active during my enrollment at St. Lawrence University unless I revoke this release. In order to do so, I must provide a written notice to the St. Lawrence University Financial Aid Office.

\_\_\_ I further understand that providing consent to a third-party designee does not relinquish my responsibilities to adhere and meet the terms of all student financial aid policies and procedures related to the application process and my academic eligibility (also known as FA SAP – or financial aid satisfactory academic progress).

\_\_\_ I understand that after giving consent to a third-party designee, that I am still responsible for completing and signing certain required financial aid application documents and other requirements including the FAFSA, student loan promissory notes, verification documents, and student entrance and exit counseling requirements. I also understand that only I can sign and accept, reduce, or decline my financial aid awards.

**Part 2: Provide information about your third-party designee. Only list one individual per consent form.**

Complete Name (print):	
SSN (last 4 digits only):	
Street/number:	
City, State:	
Zip code:	
Email address:	
Daytime phone number:	
Relation to student:	

**Part 3: Authorization**

I authorize the St. Lawrence University Financial Aid Office to release financial aid information related to the areas indicated below to the person I have listed on this consent form as a third party designee.

	Application process and file completion status (verify documents received or missing, verify other enrollment requirements met, related communications to student)		Financial Aid Awards (award types, award amounts, acceptance status of awards)
	FAFSA data and verification documents (ability to discuss information for the student sections listed on the FAFSA and related documents, noting that parent consent of their data would need a parent consent form)		Financial Aid Disbursements (amount of disbursements, when disbursements occurred)
	Return of Title IV funds (withdrawal date, refund information, repayments, etc.)		Student Loan Debt (loan types, aggregate amount borrowed, lender, loan servicer, cancellation or default status)
	Financial Aid Satisfactory Academic Progress (SAP status, qualitative and quantitative components impacting SAP status)		

\_\_\_\_\_  
Student Name (printed)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Signature