

FACULTY ADMINISTRATIVE CALENDAR

SPRING 2022

Faculty Meetings are scheduled on the 1st and 3rd Tuesdays of each month at 4:30 p.m. ****Virtual****

Department Chair Meetings are scheduled on the 2nd Tuesday of each month at 4:30 p.m. ****Virtual****

***Meetings may be cancelled and/or rescheduled at the discretion of Faculty Council. Any changes in the schedule of meetings will be announced by e-mail by Faculty Council. ***

Sat.-Mon., Jan. 15-17	Annual Career Connections Sophomore Boot Camp.
Mon., Jan. 17	Residences open at noon.
Mon.-Tues., Jan. 17-18	New Student Orientation.
Tues., Jan. 18	Open Registration in APR2 is from Noon - 11:59 pm for any graduate or undergraduate students wishing to make schedule changes.
Wed., Jan. 19	First Day of Classes for undergraduate and graduate students.
Wed., Jan. 19	Add/Drop begins for undergraduate and graduate students.
Thurs.-Fri., Jan. 27-28	After the first two class meetings or the first three-hour class that meets once per week, instructors have the option to drop students for not attending or not making arrangements for missing classes if the class has a maximum enrollment. The Registrar must be informed in writing of such action. (M,W,F class drops due 1/27, T,TH class drops due 1/28.)
Thurs., Jan. 27	Last day for undergraduate and graduate students to: <ul style="list-style-type: none">- Add a course.- Change sections within the same course.- Last day for submitting the course overload form due to the Registrar's office by 4:30 p.m.- Drop a course. <ol style="list-style-type: none">1. No record of adds and drops is made on the transcript through this date.2. No tuition refund for over-credits is made for courses dropped after this date.3. A student may <u>add or drop</u> a course after this date only by petition to the Academic Petitions Committee; if approved, the student is subject to a late schedule change fee of \$50.4. A student may withdraw from a course until Friday, April 8th, by filing a properly executed course withdrawal form in the Registrar's office; notation of withdrawal appears on the transcript. Three and one-half units are required for full-time status.

Mon., Jan. 31	1st round Fall 2022 course schedule spreadsheets submitted to chairs from Registrar's Office.
Tues., Feb. 1	Deadline: Student Applications for Off-Campus study for Fall 2022, Spring 2023 and Academic Year 2022-2023 are due in the Studio Abroad Application System (Center for International and Intercultural Studies).
Tues., Feb. 1	Deadline: Faculty/Staff recommendations for students applying for Off-Campus Study Programs and International Student Exchange Program (ISEP) for Fall 2022, Spring 2023 and Academic Year 2022-2023 are due in the Studio Abroad Application System (Center for International and Intercultural Studies).
Tues., Feb. 1	Deadline: Faculty Proposals for Short-Term Travel Components for Fall 2022 courses are due in the Center for International and Intercultural Studies(CIIS) Office.
Tues., Feb. 1	Large Faculty Grant proposals and Emeritus Faculty Grant proposals are due in the Associate Dean for Faculty Affairs Office, Vilas Hall 103.
Fri., Feb. 4	Office of Academic Support begins soliciting Early Warnings from faculty.
Fri., Feb. 4	Course proposals for Fall/Summer 2022 due to the chair of the Academic Affairs Committee for approval.
Mon., Feb. 7	Letters of evaluation and materials for tenure and/or promotion consideration are due in the Dean's Office, Vilas Hall 103, by 4:30 p.m.
Mon., Feb. 7	Corrected final class rosters are due in Instructional Resources tab in Fac/Staff Portal.
Mon., Feb. 7	Deadline: Adjunct Requests for Fall 2022.
Thurs.-Fri., Feb. 10-11	Mid-winter Break. Residence Halls stay open.
Mon., Feb. 14	1st round Fall 2022 course spreadsheets are due in Registrar's Office.
Mon.-Fri., Feb. 14-18	Sophomore Major declaration week. Students who are in the second semester of their sophomore year must declare a major or receive permission to postpone from the Associate Dean for Academic Advising. Students should take a copy of their academic transcripts to the department(s) of their intended major(s) this week. Students must submit major declarations to Academic Advising (through Slate) by 4:30 p.m. on Friday, February 25th. Advisors will review the process of choosing a major/minor with sophomore advisees. NOTE: Seniors should make final major and/or minor changes prior to Friday, April 8th.
Tues., Feb. 15	SLU Fellowship and Tanner Fellowship applications due by midnight.
Tues., Feb. 15	Deadline: Faculty Proposals for CIIS Fellows Program are due in the Center for International and Intercultural Studies.
Wed., Feb. 16	Virtual Evenings with St. Lawrence (Sophomores/Juniors)

Thur.-Sat., Feb. 24-26	Winter Meeting of the Board of Trustees.
Mon., Feb. 28	2nd round Fall 2022 course spreadsheets back to faculty for changes.
Tues., Mar. 1	Deadline: Proposals for 2023 off-campus summer courses (within or outside the U.S.) are due to in the Center for International and Intercultural Studies.
Fri., Mar. 4	Deadline for Moving Up Day Awards and presenters due in the Office of Residence Life.
Fri., Mar. 4	Changes from E grades due from Fall '21. Must be submitted using Grade Change Form.
Weds., Mar. 9	2nd round Fall 2022 course spreadsheets due in Registrar's Office.
Fri., Mar. 11	Residences close at 5:00 p.m.
Fri.-Sun., Mar. 11-20	Spring Break begins at 5:00 p.m.
Sun., Mar. 20	Residences reopen at 8:00 a.m.
Mon., Mar. 21	Classes resume at 8:00 a.m.
Mon., Mar. 21	Mid-semester grades are due in APR2. This deadline is <u>important</u> for the computer run, to inform students of progress to date and for counseling by advisors.
Mon., Mar. 21	Fall 2022 PDF Course Schedule available on Registrar's page.
Tues., Mar. 22	Registration advising begins and continues through Friday, April 1st.
Wed., Mar. 23	Deadline: Faculty Proposals to Direct Off-Campus Programs are due in the Center for International and Intercultural Studies.
Weds., Mar. 30	Deadline: Student Applications for Peace Corps Prep Certificate.
Fri., Apr. 1	Last day to change to pass/fail grading.
Fri., Apr. 1	Admissions Admitted Student Open House.
Fri., Apr. 1	Deadline for Moving up Day Award recipients due in the Office of Residence Life.
Sun., Apr. 3	Charter Day Celebration.
Mon., Apr. 4	Declaration to Graduate notices due in the Registrar's Office - undergraduate and graduate levels.
Mon., Apr. 4	Last day for faculty to request a change of a course's final exam date from the Associate Dean for Faculty Affairs, Vilas Hall 103.
Mon.-Thurs.,	Registration week for undergraduates in APR2.

Apr. 4-7 Tues., Apr. 5	Deadline: Faculty/Staff recommendations for independent Student Travel Research, Student Travel Enrichment, and the Patti McGill Peterson-Weave Grant for Fall 2022 are due in the Center for International and Intercultural Studies.
Tues., Apr. 5	Deadline: Student Proposals for independent Travel Research, Student Travel Enrichment, and the Patti McGill Peterson-Weave grant for Fall 2022 are due in Studio Abroad Application System (Center for International and Intercultural Studies).
Fri., Apr. 8	Summer Session book orders are due from faculty at the Bookstore.
Fri., Apr. 8	Last day to file a request to withdraw from a course. (Undergraduate & Graduate)
Fri., Apr. 8	Admissions Celebration of Diversity Event (<i>admitted students only</i>) (<i>tentative</i>).
Fri., Apr. 8	Fall term book orders are due from faculty at the Bookstore.
Sat., Apr. 9	Admissions Admitted Student Open House.
Wed., Apr. 13	Virtual Admitted Student Open House- Evening Event.
Fri., Apr. 15	Final deadline for Senior major and minor changes and/or additions.
Mon., Apr. 18	Admissions Admitted Student Open House.
Mon., Apr. 18	Registration begins for graduate students in APR2.
Fri., Apr. 29	Undergraduate Scholarship Festival Day. (NO CLASSES.)
Fri.-Sat., Apr. 29-30	Parents Committee Spring Weekend.
Sat., Apr. 30	Moving Up Day.
Mon.-Fri., May 2- May 6	Last week of classes. No final exams, hour exams, or their equivalent are to be scheduled during this period or during Study Recess, May 7-8. Exams begin May 9. Inasmuch as labs do not have scheduled exam periods, lab practicals may be given during the final week of classes.
Wed., May 4	Graduate Application deadline -for Educational Leadership (Non-Certification) Program for Summer semester admission.
Fri., May 6	Last day of classes.
Sat.-Sun., May 7-8	Study Recess. No examinations are to be given during this period.
Mon., May. 9	Admissions Visit Day (Sophomores/Juniors) (<i>Tentative</i>).
Mon., May 9	Completed PSC course evaluation forms are due in the Dean's Office.
Mon.-Sat.,	Final examinations.

May 9-14	
Sat., May 14	Residences close for all students (EXCEPT graduating seniors) at 1:00 p.m.
Tues., May 17	Deadline for reporting grades of graduating seniors. This deadline is crucial to graduation! Grades must be reported <u>prior to noon.</u>
Wed., May 18	Deadline for reporting grades. This deadline (11:59 pm) is important for the computer grade run for determining academic standing of students.
Thurs.-Sat., May 19-21	Spring Meeting of the Board of Trustees.
Fri., May 20	Academic Standing Committee meets at 9:00 a.m. to evaluate student academic deficiencies.
Sun., May 22	Commencement at 10:00 a.m.
Sun., May 22	Residences close for all graduating seniors at 6:00 p.m.
Tues.-Thurs. May 24-26	May College.
Thurs., May 26	Academic Standing Committee meets at 9:00 a.m. to hear appeals from suspended students.
Wed., June 1	Early Decision Graduate Application Deadline for Fall 2022.
Wed., June 1	Undergraduate Summer Session begins.
Thurs.-Sun., June 2-5	Reunion Weekend.
Thurs.-Sun., June 9-11	Alumni Council Planning Retreat at Canaras.
Fri., June 10	Last Day for Graduate & Undergraduate Summer Session I Add/Drop
TBA	Last Day for Graduate Summer Session I students to withdraw from a course.
TBA	Graduate Summer Session I ends.
TBA	Graduate Summer Session I grades due.
TBA	Graduate Summer Session II begins.
TBA	Last Day for Graduate Summer Session II Add/Drop
Wed., June 22	HEOP students arrive on campus.
Thurs., June 23	HEOP Summer Program begins.
Fri.-Sun., June 24-26	Board of Trustees Planning Retreat at Canaras.

Fri., July 1	Sabbatical leave requests for 2023-2024 are due in the Dean's Office.
Fri., July 1	Final Application Deadline for Graduate Matriculation for Fall 2022.
Fri., July 1	Undergraduate Summer Session ends.
TBA	Last Day for Graduate Summer Session II to withdraw from a course.
TBA	Graduate Summer Session II ends.
TBA	Graduate Summer Session III begins.
TBA	Last Day for Graduate Summer Session III Add/Drop.
TBA	Graduate Summer Session II grades due.
TBA	Last Day for Graduate Summer Session III students to withdraw from a course.
Tues., July 26	HEOP Summer Program ends.
Thurs., July 28	Graduate Application deadline - Educational Leadership (Non-Certification) Program for Fall semester admission.
TBA	Graduate Summer Session III ends.
TBA	Graduate Summer Session III grades due.