

**Terms and Conditions of the St. Lawrence University Community-Wide Account (CWA)**

**The account holder agrees to the following terms and conditions:**

1. The account holder must have a valid Campus ID Card in order to access his or her CWA. (The card may be used only by the person to whom it was issued.) St. Lawrence University is NOT responsible for the use of any lost or stolen Campus ID Card if the loss or theft is not properly reported. A lost, stolen or damaged Campus ID Card should be reported immediately to security and safety at ext. 5554.
2. **No cash withdrawal can be made from this account.**
3. Use of the account for purchasing is limited to on-campus operations such as Brewer Bookstore, Stafford Fitness Center Classes/ Outdoor Program, dining service locations, vending machines and participating off-campus vendors. (Vending machine purchases are limited to \$20 per day.) It may also be used for payment of miscellaneous charges on a student account at the student financial services office, Student Center third floor.
4. To view an account's activity and balance, online access is available.
5. Deposits to the Community-Wide Account can be made in the form of cash or check and must be accompanied by a completed deposit slip. Deposits by credit or debit card may be made via online access.
6. Any balance remaining at the end of a semester will automatically be rolled over to the next semester.
7. Money remaining in the Community-Wide Account is refunded only upon graduation, separation or withdrawal from the University. (The University has the right to use funds remaining on the Community-Wide Account to clear a balance due, e.g., an outstanding student account.)

Online access is available at [www.stlawu.edu/sfs](http://www.stlawu.edu/sfs).

**Community-Wide Account (CWA) Deposit Slip**



Account Holder's Name: \_\_\_\_\_ SLU CAMPUS ID # \_\_\_\_\_

(\$25 minimum / \$2,000 maximum) Amount \$

*Make checks payable to St. Lawrence University and mail check and completed deposit slip to:*  
Student Financial Services Office, Student Center Room 315, St. Lawrence University, 23 Romoda Drive, Canton, NY 13617.  
Credit/debit card deposits may be made online at [www.stlawu.edu/sfs](http://www.stlawu.edu/sfs).

I understand and hereby agree to terms and conditions of this account, as stated on the reverse side of this form. I further understand that cash withdrawals from this account are not permitted, and that money deposited to this account will be refunded only upon graduation, separation or withdrawal from St. Lawrence University.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please retain the bottom copy of this deposit slip as your receipt.

Office use only: CBORD updated \_\_\_\_\_ Cash \_\_\_\_\_ Check # \_\_\_\_\_ Date \_\_\_\_\_