

Part VI a - Letter of Evaluation: Faculty

To the applicant:

Fill out this part of this form before giving it to the evaluator. The evaluation must be from a faculty member with whom you have completed at least one course.

Applicant's Name _____

Program Name _____

Fall 20____ **Spring 20** ____ **or Academic year 20** ____ - **20**____

Name of professor to write evaluation _____

Name of course completed with professor _____

Under the provisions of the Family Education Rights and Privacy Act,

_____ I retain my right of access to this evaluation.

_____ I waive my right of access to this evaluation.

Applicant's signature _____ **Date** _____

To the evaluator:

This is to ensure that you are aware of the students' wishes with respect to access to the evaluation.

Please return this form to:

Adirondack Semester

Attn: Sherrie LaRose, Fax: (315) 229-5019

Your evaluation is due **FEBRUARY 15**. The deadline for submission of the evaluation letter is crucial since the selection committee cannot act without this information. Late return of this form and the accompanying letter will jeopardize the student's chance of acceptance.

Faculty perspectives on students applying for off-campus programs are very helpful to the selection committees. The committees need frank *evaluations* and insight into a student's capacity to gain from, and contribute to, an off-campus program. In your letter, please evaluate the student to the best of your knowledge, addressing the points listed below.

- How long and in what capacity have you known the applicant?
- Motivation, seriousness of purpose, initiative
- Intellectual curiosity, openness to new ideas and experiences
- Attendance, performance in class, ability to meet deadlines
- Quality of thought and expression
- Ability to work cooperatively with others; tolerance of different opinions and points of view
- Independence and self-reliance
- Other points you think relevant

Please e-mail recommendation to skelly@stlawu.edu by FEBRUARY 15.

Part VI b - Letter of Evaluation: Faculty

To the applicant:

Fill out this part of this form before giving it to the evaluator. The evaluation must be from a faculty member with whom you have completed at least one course.

Applicant's Name _____

Program Name _____

Fall 20____ **Spring 20** ____ **or Academic year 20** ____ - **20**____

Name of professor to write evaluation _____

Name of course completed with professor _____

Under the provisions of the Family Education Rights and Privacy Act,

_____ I retain my right of access to this evaluation.

_____ I waive my right of access to this evaluation.

Applicant's signature _____ **Date** _____

To the evaluator:

This is to ensure that you are aware of the students' wishes with respect to access to the evaluation.

Please return this form to:

Adirondack Semester

Attn: Sherrie LaRose, Fax: (315) 229-5019

Your evaluation is due **FEBRUARY 15**. The deadline for submission of the evaluation letter is crucial since the selection committee cannot act without this information. Late return of this form and the accompanying letter will jeopardize the student's chance of acceptance.

Faculty perspectives on students applying for off-campus programs are very helpful to the selection committees. The committees need frank *evaluations* and insight into a student's capacity to gain from, and contribute to, an off-campus program. In your letter, please evaluate the student to the best of your knowledge, addressing the points listed below.

- How long and in what capacity have you known the applicant?
- Motivation, seriousness of purpose, initiative
- Intellectual curiosity, openness to new ideas and experiences
- Attendance, performance in class, ability to meet deadlines
- Quality of thought and expression
- Ability to work cooperatively with others; tolerance of different opinions and points of view
- Independence and self-reliance
- Other points you think relevant

Please e-mail recommendation to skelly@stlawu.edu by FEBRUARY 15 .

Part VI c - Letter of Evaluation: Outside-the-classroom

Supervisor, Administrative, Staff, Faculty Member, Director of former program or other person who has known applicant outside the classroom

To the applicant:

Fill out this part of this form before giving it to the evaluator. If you have participated in an off-campus program previously, or are currently participating in an off-campus program, this evaluation must be completed by the Director of that program.

Applicant's Name _____

Program Name _____

Fall 20_____

Name of person to write evaluation _____

Under the provisions of the Family Education Rights and Privacy Act,

_____ I retain my right of access to this evaluation.

_____ I waive my right of access to this evaluation.

Applicant's signature _____ **Date** _____

Please return this form to:

Adirondack Semester/Outdoor Studies

Attn: Sherrie LaRose

St. Lawrence University

23 Romoda Dr.

Canton, NY 13617

Fax: (315) 229-5019

This is to ensure that you are aware of the students' wishes with respect to access to the evaluation.

Your evaluation is due **FEBRUARY 15**. The deadline for submission of the evaluation letter is crucial since the selection committee cannot act without this information. Late return of this form and the accompanying letter will jeopardize the student's chance of acceptance.

Since St. Lawrence's off-campus programs have significant co-curricular dimensions (e.g., home stays, internships, educational travel, it is helpful for selection committees to have information about students **outside the classroom**. In your letter, please evaluate the student to the best of your knowledge, addressing as much as possible the following points or any others you think relevant.

- How long and in what capacity have you known the applicant?
- Motivation, seriousness of purpose, initiative
- Ability to work cooperatively with others, tolerance of different opinions and points of view
- Independence and self-reliance
- Intellectual curiosity, openness to new challenges and experiences
- Other points you think relevant

Please e-mail recommendation to skelly@stlawu.edu by FEBRUARY 15.