Chairperson: Patrick Gagnon, Co-Chair

Present: Kasarian Dane, Renee Ford (Secretary), Sharmela Garcia-Martin, Jim Kozsan, Nick Ormasen, Jill Pflugheber, Suna Stone-McMasters, Ethan Townsend, Stacy Vassar

Apologies: Jan Albano, Nancy Alessi, Cindy Atkins, Brittney Charleston, Mary Charleston, Timothy Corbitt, Stacie Olney La Pierre, Katelyn Lumbard, Skyler Ng, Steve Richards, David Richer, Bill Ritchie (Co-Chair), Marsha Sawyer (excused), Dan Seaman, Marcus Sherburne

Approval of the Minutes

The minutes of the February 5, 2016 meeting were presented and approved.

Accidents and Near-Misses:

1. There was one ice related work injury.

Old Business:

1. Hill News – Pat G. handed out three safety tips to be put in the Hill News. They included: Winter Slips Trips and Falls, Travel Safety for Spring Break and Hoverboard Safety. All three articles were approved by the committee. Open

2. New CO Detector Requirements – Currently waiting for more guidance from New York State. Tabled

New Business:

1. Steve R., through email brought up that the rear entrance of Newell needs special attention after snow and ice falls as the falling snow/ice can block the exit. He noted that there were metal strips sticking up on the edges of bricks around the student center which could be a trip hazard. He also noted that there needed to be extra care in mopping high traffic stairwells at the student center as it posed a slip/fall risk.

   It was decided that, Jim K. would ensure that grounds was made aware of the outdoor situations and custodial managers of the possible slip risk in the student center. Closed

2. Jill P. noted that there are certain rooms that should remain locked at all times but because they needed to be accessed it would be ideal if a number lock was used on these doors.

   It was decided that, Jill P. would give Pat G. and Jim K. a list of rooms to make the switch. Open

3. Sharmela G. stated that cars were driving on sidewalks at a high rate of speed.
It was decided that, Jim K. would speak with Marcus S. about moving the rocks closer together to stop access to cars. Open

4. Suna S. stated that Park Street sidewalks became very slippery after an ice storm and Canton’s sidewalk plow was broken. She was concerned that the University may be liable if there was a fall.

   It was decided that, Suna S. would supply the village ordinance to Jim K. Open

5. Ethan T. stated that there was a lot of parking at the circle near Augsbury.

   It was decided that, Ethan T. would ask the Athletics Department if loading/unloading signs were needed in the area. Open

Tabled:

1. Park Street Lighting

Future Meetings:

The next meeting will be held in the Sullivan Student Center, room 232, from 9am-10am, April 1, 2016.

It is requested that any new business to be added to the Agenda be forwarded to the Secretary no later than March 28, 2016.

There being no further business, the meeting closed.

CHAIRPERSON