Chairperson: Patrick Gagnon, Co-Chair

Present: Cindy Atkins, Mary Charleston, Renee Ford (Secretary), Jim Kozsan, Nick Ormasen, Jill Pflugheber, Steve Richards, Bill Ritchie (Co-Chair), Marsha Sawyer Suna, Stone-McMasters

Apologies: Jan Albano, Nancy Alessi, Brittney Charleston, Timothy Corbitt, Kasarian Dane, Sharmela Garcia-Martin, Stacie Olney La Pierre, Katelyn Lumbard, Skyler Ng, David Richer, Dan Seaman, Marcus Sherburne, Ethan Townsend, Stacy Vassar

Approval of the Minutes

The minutes of the December 4, 2015 meeting were presented and approved.

Accidents and Near-Misses:

1. There were no accidents or injuries to report.

Old Business:

1. Park Street Lighting – The Capital request has been presented to the board. Status should be known in July 2016. Open

2. Asbestos Work Notification – Jim K. stated that where possible work is done outside of term time. There is advanced notice given to faculty and staff if their specific area is targeted for any work. It was noted that proper removal of Asbestos has very minimal risk to anyone in the area. Closed

3. Bewkes Sticking Door – the work order was put in the system and has been completed. Closed

4. Hill News – Bill R. reported that the Hill News is receptive to a small article being done each week on safety around campus. Ideas on safety topics can be sent to the Secretary or Bill directly. Open

5. Whitman Annex – The safety hazards of the lights and ramp have been fixed. Closed

6. New CO Detector Requirements – Currently waiting for more guidance from New York State. Open

New Business:

1. Hover Boards – A discussion ensured about whether hover boards should be banned from campus or if any regulations were needed. It was decided that, at this time no regulations or banning of hover boards was needed but if they became an issue the ideas could be revisited. Closed
2. Suna S.-M. brought it to the attention of the committee that there was a room in Brown Hall which should be locked as it gave access to a confined space, but was not locked on inspection. 

   It was decided that, Jim K. would talk with Ryan Strate to ensure that all custodians were locking all doors when done, and ensuring doors were locked as they went through the buildings. Closed

3. Steve R. stated that due to the success of the other mirrors in the Student Center more would be installed. These mirrors allow large pallets to be moved around corners without risking injury to someone walking past.

4. Marsha S. brought the fact that the sidewalk is becoming eroded and a trip hazard between J Lot and Flint to the attention of the safety committee.

   It was decided that, Jim K. would look at the area and see if anything could be done to address the situation.

5. Bill R. stated that NYS fire inspections would be starting back up with the residential halls and theme cottages.

   Tabled: None.

   Future Meetings:

   The next meeting will be held in the Sullivan Student Center, room 232, from 9am-10am, March 4, 2016.

   It is requested that any new business to be added to the Agenda be forwarded to the Secretary no later than March 1, 2016.

   There being no further business, the meeting closed.