Chairperson: William Ritchie, Co-Chair

Present: Cindy Atkins, Mary Charleston, Renee Ford (Secretary), Pat Gagnon (Co-Chair), Sharmela Garcia-Martin, Jim Kozsan, Skyler Ng, Stacie Olney La Pierre, Jill Pflugheber, Marsha Sawyer, Suna Stone-McMasters, Ethan Townsend

Absent: Nancy Alessi, Jane Benton, Brittney Charleston, Katelyn Lombard, Steve Richards, David Richer, Dan Seaman, Marcus Sherburne, Theresa Simoni, Stacy Vassar

In attendance: None.

Accidents and Near-Misses:

1. There were no accidents or near-misses reported.

Old Business:

1. Park Street Lighting - Two different surveys were passed out to committee members for the LED lights at the ODY/62 Park Street crosswalk. Committee members were asked to finish and return the Pre-LED surveys before April 27th to Jim K. or Suna S. Surveys for after the LED lights are installed will be handed out at the next meeting. Open

2. GPS Coordinates to St. Lawrence County Emergency Management Office – Pat G. and Suna S. reported that there were still additional loading docks and other buildings to be added. The finished product would be sent to the St. Lawrence County Emergency Management Office soon. Open

3. Additional Crosswalk at KDS/54 Park Street – The proposal was sent to the University Board for approval to be added to the Capital Budget for fiscal year 2016 at the May meeting. If approved funding will not be available until July 1. Open

New Business:

1. Renee Ford has requested to join the Safety Committee and to serve as Secretary. The committee accepted her request for membership and her appointment as Secretary. Closed

2. Stacy Vassar joined the Safety Committee. Closed

3. William R. reported that we have no news from the NYS Fire Inspections team on the next inspection date. Open
4. There was discussion on changing the time and day of the Committee meeting. It was
decided to keep the current schedule for the last meeting of the year in May and move the
time for next fall possibly later on Mondays. **Open**

5. Suna S. had the drawings prepared for ventilation for a working wood shop in the Art
Department. Stacie O. will bring drawings to the Buildings and Grounds committee for
review and discussion. **Closed**

**Tabled:** None.

**Future Meetings:**

Meetings will be held in the Sullivan Student Center, room 336, from 2pm-3pm, May 11\(^{th}\).

Pat G. and William R. asked that any new business to be added to the next meeting be sent to
them no later than Monday, May 4\(^{th}\).

There being no further business, the meeting closed.

**CHAIRPERSON**