Memo to: Safety Committee  

From: Pat Gagnon, Co-Chair; Suna Stone-McMasters, Co-Chair  

Subject: Summary of Safety Committee Meeting, Monday, September 8, 2014, Student Center 333, 2:00-3:15 PM  

Present: Mary Charleston, Kasarian Dane, Pat Gagnon, Stacie Olney-LaPierre, Jill Pflugheber, Suna Stone-McMasters, Ethan Townsend  

SUMMARY:  

Courtesy of the Floor/Guests:  
Theresa Simoni, Campus Risk Management Director, described a recent claim related to a two-year-old skateboarding accident involving a student. Per the recommendation of the campus attorney, “skate at your own risk” signs should be posted across campus.  

Old Business:  

1. The Safety Committee members present recommend consulting an independent expert in lighting, not a lighting installation or sales company representative, to evaluate outdoor lighting on Park Street. Suna will seek names of consultants. Theresa Simoni will seek funding through the Risk Management office.  

2. GPS coordinates have been collected for all campus building entrances. Carol Cady will forward them to Pat Gagnon, who will submit them to the St. Lawrence County Emergency Management Office.  

3. The Policy on Use of Service/Assistant Animals was endorsed unanimously.  

4. Jim reported that the Alpine Kilns technician made adjustments to the large kiln in the ceramics studio and made recommendations to Facilities Operations staff for improving ventilation. Suna spoke with the technician in August and will forward these recommendations to Rick Scott. Suna recommended having an engineer design any changes to existing ventilation.  

5. Addition of a new crosswalk on Park St. at KDS was started but funding is not available to complete the work.  

6. Jim reported that over the summer work was completed to divert water and seal the basement in order to solve a problem with water infiltration in the basement of Carnegie.  

7. Suna and Jill have found some lab safety videos on the internet which can be used in general chemistry, organic chemistry and general biology labs. Videos may be available from Marsh, the University’s insurance broker.
New Business

1. A draft safety committee charge including new language in response to Department of Education regulations addressing sexual harassment was distributed and reviewed.

2. The list of current members was reviewed. Suna will contact members who have not attended a meeting in the past few months to see if they want to be removed. Current active membership is not adequate to meet the membership requirements of a committee to review incidents as required by section 6432 NYS 129A of the Education Law. At least one student member is needed. Mary Charleston will follow up by recommending at least two students. One SEIU member is also needed. Pat Ellis no longer works at the University so Suna will contact the new Health Center Director, Caroline Pearson.

3. Theresa is interested in getting the Safety Committee more involved in reviewing accident/incident and near-miss reports. The committee’s functions may be improved by having a budget established for acting on items brought forth, and by getting students involved by recruiting CA’s and Thelmo members or organizations like the Junior Rotary.

4. A concern about the rated towing capacity of 2000 truck used to haul the equestrian team trailer was brought to the Safety Committee. Marcus has followed up with calls to the New York State Police to learn the Department of Transportation and motor vehicle requirements, and contacted the dealer from which the truck was purchased and GM to find the archived gross weight the vehicle is rated for from the manufacturer.

5. Other new business: Application of Generation X rodenticide, lifting up stall mats and removing boards to eliminate rat habitat resulted in achieving control over the rat population at the equestrian center.

Tabled:

- Request to allowing campus-sanctioned camping at the Sandbanks – tabled pending discussion in Buildings and Grounds Committee.

Next Meeting: Dates for meetings Fall ’14 are October 13, November 10 and December 8. Meetings will be held in the Student Center room 336 beginning at 2:00 pm.

If you have any safety issues you would like added to the next agenda, please forward to Suna Stone-McMasters 315-229-5105 or Pat Gagnon