Old Business:

1. Park Street Lighting – shields added to lamps on Park Street have reduced glare. The fixture at 72 Park Street does not have shields and can be used as a comparison.

2. Pat will contact Carol Cady about providing GPS coordinates for the main entrances of all campus buildings to St. Lawrence County Emergency Services.

3. Over break Jill Pflugheber, Jaclyn TeRiele, Suna Stone-McMasters and Stacy Vassar will meet to view youtube lab safety videos to find good examples and submit an Innovation Grant proposal to produce in-house lab safety videos for SLU labs. Commercially available videos tend to be very expensive and not well suited for use in undergraduate labs.

4. Pat reported that Mustache Ride participants stayed outdoors this year and the ride was a success.

5. Pat will confirm that Margie Straight submitted a capital request to purchase an AED (automated external defibrillator) for the Augsbury/Newell Athletic Complex. The issue will be forwarded to the new Director of Risk Management for consideration. Suna will investigate AED use at other colleges.

6. Parking violations in the Dana loading dock area are being addressed by Safety and Security. Several warnings have been issued and additional violators will be towed.

7. Pat reported that golf carts and vehicles are no longer being parked by the Augsbury/Newell entrances to the training room and the rear entrance to Newell.

8. Safety & Security adjusted controls so the Dana gate now stays open long enough to allow trucks time to pass through before automatically closing.

9. Jim reported that a wall pack light was added at the Student Center loading dock/recycling area to improve illumination.

10. Bill Ritchie reported via email that the Office of Fire Prevention and Control inspector has noted improvement during this year’s fire code inspection. Work orders are being submitted to FacOps, Res Life is sent spreadsheets of required corrections and faculty are emailed notifications. Some common faculty violations are daisy chaining and heaters plugged into power strips, facility items include of fire doors sticking, exit signs with
improper arrows and improper storage in mechanical rooms, and student issues include blocked egress routes, daisy chaining and use of candles.

11. Jill Pflugeber has noticed Facebook postings which describe ways to get a pet registered as a service animal. She suggests acting soon to complete a policy on service animals consistent with 2010 changes to the Americans with Disabilities Act. Suna will follow up with John Gall and Lisa Cania.

**New Business:**

1. Pat reported that after last weekend’s SLU vs. Clarkson hockey game, a Clarkson flag was planted on the roof of the student Center. Trespassers have been able to overcome existing security measures to gain access to the roof, and are at risk of falling. Cameras are being installed so the access points can be monitored.

2. Jim and Suna will look at the damaged steps and walkway at the Griffiths patio and address the potential trip/fall hazard.

3. Jim reports that a slip/fall hazard in the ground floor women’s bathroom in Carnegie, caused by water infiltration during rain events, is being addressed through more frequent checks from custodial staff and a capital repair project to waterproof a leaking portion of the Carnegie basement.

4. Employees working in the Annex contacted the committee regarding prevention of ice and snow buildup this year. FacOps will keep an eye on it. Marsha reports that maintenance has been excellent so far. Jim would like the campus community to know that snow removal during holiday periods (such as at the Annex) must be prearranged with the Grounds Manager well ahead of schedule. During holiday periods, fire lanes and buildings which are open, such as the Bookstore, will take priority for snow removal. Staffing levels are reduced at this time, so first priority will be to clear a single path to each building, followed by complete snow removal at remaining entrances.

**Tabled:**

- Park Street pedestrian safety - addition of a new crosswalk on Park St. at KDS tabled pending capital request decision.

**Future Meetings**

Meetings – Spring ’14 will be held in the student center January 13, Feb. 10, March 10, April 14 and May 12. Meetings will be in SC 336.

If you have any safety issues you would like added to the agenda, please forward to Suna Stone-McMasters 315-229-5105 or Pat Gagnon