Memo to: Safety Committee

From: Ted Coviello, Co-Chair; Suna Stone-McMasters, Co-Chair

Subject: Safety Committee Meeting Agenda, Monday, January 14, 2013, Eben Holden, 3:00-4:00 PM

Present: Cindy Atkins, Kathy Boak, Jeremy Freeman, Pat Gagnon, Jim Kozsan, Stacie Olney LaPierre, Marsha Sawyer, Suna Stone-McMasters

Excused: Nancy Alessi, Mary Charleston, Ted Coviello, Elizabeth Edwards, Larry French, Jill Pflugheber, Steve Richards, Marcus Sherburne, Dan Seaman, David Richer, Pat Ellis

Open comments and guests. Guest Evelyn Jennings shared concerns, see New Business.

Old Business:

1. Fire Code Inspection progress; Kathy reported that the first round of inspections were completed last week. The number of maintenance violations such as missing junction box covers is lower than last year, while the number of student room violations has increased considerably.
2. Jim reported that the incorrect floor treatment product was received. The correct one will be applied over spring break. Warning signs still need to be made and posted in the locker rooms.
3. Pedestrians are difficult to see as drivers exit the Admissions parking lot. The suggestion that crosswalk lines be moved out closer to the street, so pedestrians are not crossing in a blind spot was forwarded to the Building and Grounds Committee.
4. Park Street pedestrian Safety - Campus Life requested addition of a new crosswalk on Park St. at KDS. A meeting will be arranged with Marcus Sherburne, Dan Seaman, Pat Gagnon and Village of Canton representatives prior to the February Safety Committee meeting to evaluate possible solutions.
5. Other old business: Pat updated the committee on decisions made since the last meeting regarding the Outing Club Mustache ride and safety concerns. Student Life administrators responsible for the Student Center have agreed to allow students to ride bikes etc. in the building during this event. ODY Library staff was also asked for permission but it has not been granted to date. Permission to ride in Johnson and Appleton has been denied.

New Business:

Several safety concerns at the Whitman Annex were brought to the committee’s attention by Evelyn Jennings.

Short term concerns:

Snow and ice accumulation during the last storm created egress problems, water backed up and flooded parts of the building interior and created slip/fall hazards. Facilities
Operations and the modular building contractor have been addressing this by trimming roof drain downspouts to allow the roof drains to work properly, and sending staff to check on accumulated snow and ice to remove it more frequently. If the alterations to the roof drain system are successful this should not continue to be a problem. The automatic door opening mechanism overheated while ice prevented the door from opening and closing properly. The door is now operating properly and the mechanism is in working order. Future problems can be reported to Facilities Operations at 5601 during regular hours and Safety & Security after-hours.

Long term concerns

Some occupants are concerned that indoor air quality is subpar, and the structure is not suitable for long-term occupation. Suna will arrange to do air monitoring for temperature, relative humidity and carbon dioxide levels and check levels of formaldehyde, a contaminant associated with building materials such as particle board. Employees working in the Whitman Annex are under the impression that the building was intended as a temporary (two year) location for the programs currently housed there. Space allocation is beyond the scope of the Safety Committee, this concern will be forwarded to Dan Seaman.

Tabled:

Following up on recommendations from the campus insurance loss control consultant broker to improve safety in various workshops on campus. Recommendations are being distributed to responsible parties in academic programs, Facilities Operations and other departments for action.

Status.

Next Meeting
The next meeting of the 2012-2013 academic year will be Monday, February 11, 2013, 3:00-4:00 PM in Eben Conference Room.

If you have any safety issues you would like added to the agenda, please forward to Ted Coviello, Kathy Boak and/or Suna Stone-McMasters.