American Association of Physical Anthropologists
Guidelines for Research Paper

The manuscript should have a uniform style and be submitted exactly as it is to appear in print. It should consist of the following subdivisions in order, each prepared as a unit on separate pages or in separate files, as indicated in the "Online Submission" section:

- Title page
- Abstract
- Text
- Literature cited
- Tables
- Figures

The manuscript, including literature cited, should be double-spaced using a 1" (2.5 cm) margin on all sides.

- 12 point font only.
- Indent the first line of every paragraph.
- Do not right-justify any text.
- Do not divide words at the end of lines; if they are unfamiliar to the printer, they may be incorrectly hyphenated.
- Do not begin sentences with abbreviations.
- The word "Figure" is not abbreviated in the text, except when appearing in parentheses: (Fig. 2); (Figs. 4-6).
- The spelling of non-technical terms should be that recommended in the current Webster's International Dictionary. Use American spellings (e.g., "behavior" not "behaviour").
- Always spell out numbers when they stand as the first word in a sentence or if the number is less than 10 (numbers 10 and greater should use Arabic numerals); do not follow numbers spelled out with abbreviations. Numbers indicating time, weight, and measurements are to be in Arabic numerals when followed by abbreviations (e.g., 2 mm; 1 sec; 3 ml).
- Text to be italicized should be italicized and not underlined in the manuscript.

The title page must contain the following elements:

- Title
- Author's name (or names)
- Institution from which the paper emanated, with city, state, and postal code
- Number of text pages, plus bibliography, number of figures, tables, graphs, and charts
- Abbreviated title (running headline) not to exceed 48 characters and spaces

- Key words: Do not repeat terms used in the article title, and do not exceed 85 characters and spaces. Provide a minimum of three key words, and no more than five.

Abstract

The abstract should consist of 250 words or fewer and within the manuscript itself, should follow the title page. When published, it will precede the introductory section of the text. The abstract should be written in complete sentences and should succinctly state the objectives, the design of the paper, materials and methods, and the principal observations and conclusions; it should be intelligible without reference to the rest of the paper. The abstract is not a brief introduction to the paper.

Literature cited

In the text, references to the literature should be cited by author's surname followed by year of publication. If there are multiple citations, present them chronologically:

- analysis by Ward (2001) reveal...
- studies by Corner and Richtsmeier (2004) reveal...
- studies by Little et al. (1993) reveal...
- an earlier report (Hutchinson, 1999)...
- earlier reports (Arriaza et al., 2000; Paoli et al., 2002; Ross, 2003)...

List of References

When references are made to more than one paper by the same author published in the same year, they should be designated in the text as (Benefit and McCrossin, 1993a, b) and in the Literature Cited as follows:


The literature list must follow CBE style (refer to the CBE Style Manual, 6th edition, Cambridge University Press) and be arranged alphabetically, not chronologically, by author's or authors' surname(s) in the following style: Author's name (or names), year of publication, complete title, volume, and inclusive pages as follows:

Abbreviations of journal titles should follow those used in Index Medicus.
Journal article


Book


Book chapter


Website


Tables

All tables must be cited in the text. Do not embed tables in the text. They should be numbered consecutively with Arabic numerals. Because tables are expensive to reproduce, they should be simple and uncomplicated, with as few vertical and horizontal rules as possible. Type double-spaced. Table titles should be complete but brief.

Figures and figure legends

All figures must be cited in the text. Do not embed figures in the text. Provide a separate list of figure legends. Figure legends are to be numbered consecutively as follows: Fig. 1 . . . , Fig. 2 . . . , and should follow the sequence of reference in the text.

Text headings

Do not begin the body of the paper with the heading "Introduction." The first heading should follow the introduction. The journal uses a system of primary, secondary, and tertiary headings. All letters for primary headings are in caps (e.g., RESULTS). Only the first letter of the secondary heading and proper nouns are in caps (e.g., Complete set of morphological features). Only the first letter of tertiary headings is capitalized (e.g., Interphalangeal joint morphology). All headings are boldfaced. Primary and secondary headings are centered. Tertiary headings are italicized, end in a period, and are the beginning of the first line of the paragraph.