

# Change of Student Information

Update your official university records by completing all information in section 1 as well as either section a, b, c and/or d.

**1**

STUDENT NAME: \_\_\_\_\_  
 CLASS YEAR: \_\_\_\_\_ SMC# \_\_\_\_\_  
 STUDENT ID: \_\_\_\_\_ OR LAST 4 DIGITS OF SSN: \_\_\_\_\_

Changes will not be completed without student or parent signature, as appropriate.

STUDENT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_  
 PARENT SIGNATURE: \_\_\_\_\_  
 (for parent address updates) \_\_\_\_\_ DATE: \_\_\_\_\_

**STUDENT ADDRESS CHANGE** (Requires student signature above.)

**a**

NEW ADDRESS: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

NEW TELEPHONE #: (\_\_\_\_\_) \_\_\_\_\_ IS THIS A CELLULAR PHONE? *Yes / No*

**PARENT ADDRESS CHANGE** (Requires PARENT signature above.)

**b**

PARENT NAME: \_\_\_\_\_  
 NEW ADDRESS: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

NEW TELEPHONE #: (\_\_\_\_\_) \_\_\_\_\_

**NAME AND/OR GENDER CHANGE:** (Attach government issued photo id AND either: court document, marriage certificate or SSN card reflecting the change.)

**c**

FORMER NAME: \_\_\_\_\_  
 NEW NAME: \_\_\_\_\_

REQUESTING A GENDER CHANGE WITH THE ATTACHED DOCUMENTATION? \_\_\_Yes \_\_\_No

**SOCIAL SECURITY # CHANGE:** (Attach copy of social security card & government issued photo id.)

**d**

FORMER SOCIAL SECURITY#: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_. MUST ACCOMPANY ALL SSN CHANGES.  
 NEW SOCIAL SECURITY#: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_