

PASS/FAIL GRADE REQUEST

STUDENT _____ ID NO. _____

CLASS YEAR _____ MAJOR FIELD(S) _____

Semester: **Fall 2009** **Spring 2010**

I request to be granted Pass/Fail, in accordance with University policy, in the course below:

Department	Course No.	Sect	Title

The course instructor's signature authorizes the student named above to take the course identified herein for a Pass/Fail grade.

Date Advisor's Signature _____
Date Instructor's Signature

Date Student's Signature

PLEASE READ CAREFULLY

The purpose of the Pass/Fail option is to encourage students to explore new areas of study in which they are interested but have no background.

Students whose transcripts carry Pass/Fail or other grades not calculable in the cumulative academic average should be aware that their records may place them at a competitive disadvantage when applying for admission to some graduate and professional schools.

A student will be permitted to elect up to four semester course units to be granted Pass/Fail during four years in college. The Pass/Fail option is subject to the following limitations and provisions:

- The faculty-approved passing grade for courses taken on a Pass/Fail basis is 1.0 to 4.0.
- Semester course units taken to satisfy distribution requirements may be graded Pass/Fail.
- No more than one Pass/Fail option can be taken in any one semester.
- The Pass/Fail option is not allowed unless the student has enrolled on that basis, with the written consent of the instructor of the course. Request must reach the Registrar no later than the first 25 days of classes after each regular semester begins (first 5 weeks) and the first 8 days of classes for each summer session.
- Semester course units in the student's **major or minor field cannot be taken on a Pass/Fail basis** after the major or minor is declared.
- A **Pass** under the option **is not** calculated in the cumulative grade point average.
- A **Fail** under this option **is** calculated in the cumulative grade point average.
- SSES 100 **is** included in the four semester course units allowed under the Pass/Fail option.

THE DEADLINE IS 25 CLASS DAYS AFTER THE BEGINNING OF THE SEMESTER AND 8 CLASS DAYS AFTER THE BEGINNING OF EACH SUMMER SESSION

**Return to the Registrar's Office by: Fall 2009 – Tuesday, September 29th, 2009
Spring 2010– Friday, February 19th, 2010**